

## Space Compass Corporation Information Security Policy

Space Compass Corporation ("the Company") positions as a critical issue in its business strategy the provision of high quality services which are trusted by customers and trading partners, and shall enact as follows below basic policies relating to the protection of information security in order to discharge this critical obligation and together with this shall construct a information security management system and seek that all officers and employees and persons concerned of the Company thoroughly adhere to these policies.

1. The Company shall follow with laws, ordinances and rules (such as guidelines), contracts, and related regulations, etc. and promote proper use and management relating to the information asset.
2. The Company Inc. shall appoint a person to be in charge of the management of information security, and educate the officers and employees of the Company and related staff, including outsources, so as to protect information security thoroughly.
3. With respect to managing information asset, the Company shall take reasonable measures to prevent use for purposes other than specified ones, unauthorized access, loss, destruction, falsification, leakage, etc. and shall appropriately implement corrective and preventive measures. The Company shall appropriately supervise subcontractors who treat information asset by standards which the Company established.
4. The Company shall conduct internal audit regarding information security management on a regular basis, check whether employees abide by related laws, rules (such as guidelines), contracts, and related regulations, etc., correct them, and improve the effectiveness and reliability of our system through preventive and corrective measures, etc.
5. The Company shall keep improving our information security management system, while considering the changes in the external environment, including information technology and social trend, and the internal environment, including organizational reform.

6. If any employee violates related laws, rules (such as guidelines), contracts, and related regulations, etc., the Company shall cope with it by penalizing said employee in accordance with our employment regulations.